



Lassen County

AB 86 Adult Education Consortium

Minutes of March 10, 2016
LCC Boardroom @ 3:00 pm

The meeting was called to order at 3:00 P.M.

1. Dr. Hall welcomed everyone and called the meeting to order.

Names of those Present

Members (Schools):

Dr. Marlon Hall, Superintendent/ President of Lassen Community College
Lou Hamilton, Lassen College Board member
Dr. John Taylor, LCC Academic Resource Center
Fran Oberg, LCC Executive Assistant
Terry Bartley, LCC Comptroller
Cindy Howe, LCC DSPS Director
Cheryl Aschenbach, LCC President of Academic Senate
Paige Broglio, LCC Coordinator of Special Grant Programs
Alison Somerville, LCC Counselor
Lisa Gardiner, LCC Work Experience
John Larrivee, LCC Foundation
Nathan Jersey, Kinship Coordinator
Barbara Baston, LCC Counselor
Pam Pettengill, Westwood Unified School District Board Member
Patty Gunderson, Superintendent of Lassen County Office of Education
Kathi Sherman, Long Valley Charter School
Ann Weaver, Long Valley Charter School

Partners (Agencies and Business Partners):

Terri Hiser-Haynes, Alliance for Workforce Development
Kim Keith, Alliance for Workforce Development
Shellie Anderson, Alliance for Workforce Development
Leslie Scott, Alliance for Workforce Development
Chrissy Adams, Alliance for Workforce Development
Gennifer McArthur, Lassen County Sheriff's Dept.
John McGarva, Lassen County Sheriff's Dept.
Eric Nielson, Director of Lassen County Social Services
Jennifer Uruburu, Lassen County Senior Social Services Worker
Cody Evans, Lassen County Social Services Caseworker
David Sandborg, U.S.F.S.
Kris Rickard, Long Valley Charter School

1. Dr. Hall's remarks

Dr. Hall has personally written all of the six mini grant contracts and agreements for our consortium. Two of the six are returned and signed. The others are waiting upon approvals and signatures to be returned. The state is allocating more funding soon and our anticipated budget for 2016-17 will be \$892,858.00 for Adult Education Block Grant (AEBG). The additional money from 2015-16 that is not used by June 30, 2016, is allowed a two year carryover. A PowerPoint was presented with the AEBG timeline and allocation schedules.

2. Approval of minutes from January 14, 2016

The motion to approve the minutes came from Patty Gunderson and John Larrivee gave the second. The minutes were approved by consensus.

3. Public Comment

None

4. New Adult Education Block Grant (AEBG) Updates

Our 16-17 AEBG Governance structure must be submitted on May 2, 2016. By consensus the consortium agreed to the same governance structure with Lassen College as the Fiscal Agent. The name style was discussed and Cheryl Aschenbach asked about AB86 name changing to adult education? As the state will be changing the grant name also moving forward. Dr. Hall explained the consortium agreed last October by consensus to keep it AB86 as less confusing than AEBG, and the state said it was ok. Patty Gunderson mentioned we should stay AB86 for one more year and see what happens next. A PowerPoint slide was shown with our consortium governance highlights from the document. By consensus the consortium agreed to the Governance Structure document to submit and keep the same name style.

5. Professional Development Requests Approved

We received notice from the AEBG office about the 21st Century Skills training available in Sacramento on April 18-19. Lisa Gardiner mentioned this is for LCC Instructors working with the 21st Century program and only 3 spots are allocated for LCC. Those attending will be Lisa Gardiner, Barbara Baston and Kittie Edson as they are already working with that grant. There was some confusion about why the invite extended came with the AEBG newsletter on who could attend. Our LCC instructor's costs are already covered by FRC for the 21st Century training in summer 2016 Lisa Gardiner said.

6. Mini Grant Allocation progress

A PowerPoint slide was presented with the consortium six mini grant awards:

1.	Westwood Unified School District - Ag Mechanics class	\$ 5,000.00
2.	Long Valley Charter School – Adult School to outlying areas	70,000.00
	with Lassen County Jail – Adult Independent Study program	12,071.00
3.	Steps to Success program to work with LCC DSPS	150,000.00
4.	Parenting Life Skills-Lassen College Kinship	6,730.00
5.	Adult Literacy Program with LCC and Lassen Library	30,000.00
6.	Modoc County Office of Education	<u>85,500.00</u>
	Total	\$ 359,301.00

Dr. Hall remarked: “For the AEBG disbursements by our consortium mini grants: Westwood Unified and Modoc County Office of Education have signed and returned their agreements. We are still working with Long Valley Charter, Steps to Success, the Lassen Literacy program, and Kinship parenting skills agreements to be signed. Mini grants started funding in March 2016 Dr. Hall explained, and are disbursed in three payments as designated in each contract along with completion dates in each contract. Performance measures are due for the August 2016 reports. Some of our data is incomplete or not completed yet. Since the money was received late, there is no penalty on carryover for two years. The consortium will roll out new mini grant applications in June 2016.”

Paige Broglio mentioned “That every Friday is a live AEBG webinar she participates in to receive new directions for the AEBG reports and expenditures. Student outcomes and student data tracking is what the state is looking for in 2016-17. Mini Grants funded for 2015-16 will receive the same funding for 16-17 if successful, and they may apply to extend or enhance their adult education programs. Westwood started with 14 enrolled in their AG Welding night class and adult students are asking for different classes with certificates. Long Valley Charter will begin education in the county jail for diploma completion. All grant funding disbursements by our consortium will continue to be done by the mini grant process.”

7. Updates on the Annual Plan

The Annual Plan needs to be reviewed and updated yearly and accepted by the consortium. At our next meeting we will finish any updates to the 2015-16 plan with the addition of the mini grant concept and mini grants funded. At our June meeting we will review the 2016-17 plan and discuss future implementation strategies by the mini grant process. Please bring any ideas for new mini grants to the next meeting to share with members. It was asked if our consortium partners are partnering with outside agencies to bring them to the table. The Alliance for Workforce Development agency mentioned they are receiving \$111,000. from the FRC consortium to implement adult training pilot program in Plumas County. Our consortium decided to go with mini grant disbursements to school district members as it was agreed the mini grants are a good concept for our school district members to partner with local agencies to provide services locally and to outlying areas.

The Lassen Library District is partnering with the Lassen College Library for the Literacy Program and Long Valley Charter School is partnering with the Lassen County Jail for a diploma completion program online.

10 minute break-Ideas discussed:

Summer youth employment, Adult Open House tours of Lassen College campus and departments, a big Open House with the new college Library opening, countywide terrorism behavioral training, and to start mini grant roll-outs by June 1st.

Dr. Hall presented the USDA grant that Lassen College is working on for the distance learning to rural communities with the video conferencing concept, needing a match for the video equipment with the AEBG grant. With our AEBG monies we had already earmarked in our prior 15-16 budget an \$80,000. match with the USDA grant for video conferencing. To continue this leverage we need to approve this match of funds. Patty Gunderson made the motion and Eric Nielson gave the second to approve the match of \$80,000. The motion carried unanimous.

8. Next Meeting Date: May 12th at 3:00 in the Lassen College Boardroom.

9. Adjournment at 3:51 P.M.

Cheryl Aschenbach made the motion and Patty Gunderson gave the second to adjourn. All agreed by consensus.